

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING
April 16, 2020

Members Present: Jane Mueller, Micheal Peterson, Robert Solberg, Michael Stacy, Karen Tomesh

Staff Present: Janelle Henning

Members/Staff Absent: Jackie Vold

A quorum being present, Chrm. Peterson called to order the Annual Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, April 16, 2020, held on Zoom Teleconference/Video Conference due to Corona COVID-19

Annual Meeting

Supv. Solberg moved TO ADJOURN THE ANNUAL MEETING UNTIL MAY 21, 2020 AT 5:00 PM DUE TO THE PUBLIC HEALTH EMERGENCY. The motion was seconded by Supv. Stacy. BOARD MEETING. The motion was seconded by Supv. Stacy.

Aye 5 Nye 0

Regular Town Board Meeting

Minutes:

Supv. Tomesh moved TO APPROVE THE MINUTES OF THE MARCH 19, 2020 MONTHLY TOWN BOARD MEETING. The motion was seconded by Supv. Stacy.

Aye 5 Nye 0

The March 2020 Financial Statement was reviewed.

Checks:

Supv. Tomesh moved TO APPROVE CHECKS #028468 THROUGH #028538 FOR \$101,311.18. The motion was seconded by Supv. Stacy.

Aye 5 Nye 0

Request to Amend Premise of Liquor License for The Growler Guys at 2832 London Road to include a 42' x 20' Outdoor Seating Area:

The Town Board asked several questions about the request. Eau Claire County Planning & Development will allow the request if the indoor seating is lowered by 25 seats while the outdoor season is occurring until the County determines if the reduced parking stalls is adequate. Chris Clover, owner of establishment indicated the area enclosed by an 8' fence and will take up 4 parking stalls. The owner of the building, Pathos Properties is in support of the request.

Supv. Tomesh moved TO APPROVE THE REQUEST TO AMEND PREMISE OF THE LIQUOR LICENSE FOR THE GROWLER GUYS AT 2832 LONDON ROAD TO INCLUDE A 42' X 20' OUTDOOR SEATING AREA. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

Extension of the March 19, 2020 Town Board Proclamation and Subsequent Resolution Declaring an Emergency in the Town of Washington in Response to COVID-19 Related Matters to 6:00 PM on May 21, 2020, Subject to Extension or Rescission by Subsequent Board Action:

Admin. Henning is requesting the extension of our Board Proclamation to be in line with the extension the Governor made today.

Supv. Mueller moved TO APPROVE THE EXTENSION OF THE MARCH 19, 2020 TOWN BOARD PROCLAMATION AND SUBSEQUENT RESOLUTION DECLARING AN EMERGENCY IN THE TOWN OF WASHINGTON IN RESPONSE TO COVID-19 RELATED MATTERS TO 6:00 PM ON MAY 21, 2020, SUBJECT TO EXTENSION OR RESCISSION BY SUBSEQUENT BOARD ACTION. The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

2020 Budget Amendment; Increase #6797 Street Outlay by \$30,000:

Admin. Henning indicated the increase is in relation to the 2020 Road Project bids for culverts replacements on Frase Road and Frase Court.

Supv. Tomesh moved TO APPROVE THE 2020 BUDGET AMENDMENT; INCREASE #6797 STREET OUTLAY BY \$30,000. The motion was seconded by Supv. Stacy.

Roll Call Vote: Supv. Stacy - Aye
Supv. Tomesh – Aye
Supv. Solberg – Aye
Supv. Mueller – Aye
Chrm. Peterson - Aye

2020 Paving Program Bids, Chip Seal Program Bids, Crack Seal Program Bids, and Micro-Surfacing Program Bids and Award Contract of Each:

Admin. Henning reviewed the bids received for each program and recommended low bid on each (bids attached to minutes).

Supv. Mueller moved TO APPROVE MONARCH PAVING COMPANY AT \$267,193.45 AS THE LOW BID FOR THE 2020 PAVING PROGRAM. The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

Supv. Stacy moved TO APPROVE THE LOW BID OF \$113,207.95 TO FAHRNER ASPHALT SEALERS, LLC FOR THE 2020 CHIP SEAL PROGRAM. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

Supv. Tomesh moved TO APPROVE THE LOW BID OF \$62,101.00 TO FAHRNER ASPHALT SEALERS, LLC FOR THE 2020 CRACK SEAL PROGRAM. The motion was seconded by Supv. Stacy.

Aye 5 Nye 0

Supv. Solberg moved TO APPROVE THE LOW BID OF \$55,218.05 TO FAHRNER ASPHALT SEALERS, LLC FOR THE 2020 MICRO-SURFACING PROGRAM. The motion was seconded by Supv. Stacy.

Aye 5 Nye 0

Administrator's Report:

Our employees have been classified as essential as required by the Safer At Home Order by the Governor. The office is closed to walk-in visitors; all business is currently done through mail, email and phone contact. The CDC provisions have been incorporated into our workplace procedures and work schedules have been adjusted to reduce contact with other employees.

Required FMLA provisions have been incorporated into our Employee Handbook.

Working on meeting solutions that may arise during this time. A thank you to Roy Atkinson from the City of Altoona for his tremendous amount of assistance in helping us navigate the online meetings.

The unprecedented times led to an unprecedented Election on April 7. She commended the staff, election workers, and election worker substitutes for conducting the Election in as safe a manner as possible and their dedication. There were numerous changes daily in relation to Election administration. Our Building & Maintenance employee, Rich Bluem, conducted the continually cleaning operations required throughout the in-person absentee and on Election Day. Five of our poll workers helped staff in office the three weeks prior to the Election with mailing ballots and conducting in-person absentee voting; they were a tremendous help: Peggy Blomenberg, Kathie Fahrman, Marcia Leichleitner, Rachel Johnson, and Leesa Malek. On Election Day we had 8 regular poll workers, 12 substitute poll workers, and 5 staff that administered the Election.

2,546 votes were cast, of those 605 were on Election Day, 1,941 absentee ballots were counted. Of the absentee ballots, 575 were cast in office and 1,476 were mailed.

Annual alcohol licensing is coming up. Follow up will be made with an establishment that was cited during the Safer at Home order and possible non-renewal.

Permits for upcoming road projects need to be obtained.

Sweeping of roads began, stopped for a snow plow event and tree clearing. Sweeping will continue next week.

Road weight limits have been lifted. One road closure on Brookwood Drive (between Arndt & Lars) due to a frost heave that needs to be repaired. The commercial properties along that stretch are not abiding by the No Through Truck ordinance.

Spring cleanup in cemetery and parks. Looking to replace a large brick planter in the cemetery.

Chairman's Report:

Thanked staff and poll workers on their work on the Election.

Received a complaint of vehicle parked on front lawn.

Fire Department has ordered a new tender that should be received this fall. Burning ban is in place during the Safer at Home order; individuals will be cited for burning if ignored.

Supervisor's Report:

Supv. Stacy thanked staff assistance on the computer for the online meetings.

Supv. Tomesh thanked the staff for their work on the Election.

Supv. Mueller also thanked the staff and Chrm. Peterson.

Supv. Solberg also thanked the staff and Chrm. Peterson.

Citizens Input:

None

Future Zoning Requests:

5 public hearings on April 23, 2020.

Items for Next Meeting's Agenda:

None

Adjournment:

Supv. Tomesh moved TO ADJOURN. The meeting adjourned at 5:52 p.m.

TOWN PUBLIC HEARINGS WILL BE ON APRIL 23, 2020
AT 5:00 P.M. VIA ZOOM CONFERENCE CALL

Jackie Vold
Deputy Clerk/Administrative Assistant

Attendance: Chris Clover, 2 others (no names)