

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING
September 16, 2021

Members Present: Micheal Peterson, Andrea Kott, Jane Mueller, Robert Solberg, Karen Tomesh

Staff Present: Janelle Henning, Jackie Vold

Members/Staff Absent: None

A quorum being present, Chrm. Peterson called to order the monthly Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, September 16, 2021, at the Town Municipal Building, 5750 Old Town Hall Road.

Pledge of Allegiance

Minutes:

Supv. Solberg moved TO APPROVE THE MINUTES OF THE AUGUST 19, 2021 TOWN BOARD MEETING. The motion was seconded by Supv. Kott.

Aye 5 Nye 0

Supv. Tomesh arrived at the meeting.

Public Hearing & Board Consideration for a Conditional Use Permit from Amy Alpine for a Private Cemetery at 5890 Prill Road, Eau Claire:

Jared Grande, Eau Claire County Planning & Development Land Use Supervisor introduced the application. This is the first such request that Jared is aware of at the County. He confirmed that the Town does not have an ordinance governing private cemeteries, he also reached out to the Register of Deeds, and the WI Department of Health Services. Legal council for Eau Claire County does not believe that WI. State Stat. 157 applies to this request. The parcel is just under 50 acres and is zoned A2. Cemeteries are allowed as a conditional use. Staff does recommend approval with the conditions outlined in their report. Since there is not a land use permit that will be issued, the County has outlined in their report that an exhibit be recorded in the Register of Deeds to included: property description the private cemetery will be located on, note approval of the CUP for a private cemetery, a detailed site plan with metes and bounds description identifying dimensional area of the private cemetery, and perpetual ingress/egress easement to provide access for visiting, maintenance and upkeep over time.

The Town Board discussed the proposal and asked questions of County Staff.

Chrm. Peterson opened the public hearing.

No one spoke in favor or opposition.

Chrm. Peterson closed the public hearing.

Supv. Mueller moved TO APPROVE THE CONDITIONAL USE PERMIT FROM AMY ALPINE FOR A PRIVATE CEMETERY AT 5890 PRILL ROAD, EAU CLAIRE WITH THE ADDITIONAL CONDITIONS OF A MINIMUM 10 FOOT WIDE EASEMENT AND TOWN OF WASHINGTON SHALL NOT ASSUME MANAGEMENT OF OR RESPONSIBILITY FOR THE PRIVATE CEMETERY. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

Public Hearing & Board Consideration for a Rezone Request from John Kelly to Rezone 6.98 Acres from Agricultural Residential (A2) to Commercial General Business District (C2) on US Highway 12, Fall Creek: Parcel 18024-2-270829-340-9006:

Matt Michels, Eau Claire County Planning & Development Senior Planner introduced the application.

The property is east of Chippewa Valley Growers which is also owned by the applicant. The property is 6.98 acres; the WI Department of Transportation will not allow an additional access from Highway 12. The access would be from Prill Road from the west where right-of-way would be dedicated. The areas to the east, west, and north are all C3 Highway Business Districts. The area to the south is C2 Commercial. This request is consistent with the existing surrounding zoning and with the Future Land Use Map. The concept CSM was reviewed showing four commercial lots and an outlot. The County does recommend approval with the conditions outlined in their Staff Report.

The Town Board discussed the proposal.

Jeremy Skaw with Real Land Surveying stated the access off Prill Road would be a public road. John Kelly asked if the road could be delayed on meeting Town specs until lots were sold and/or developed.

The Town requires roads to be developed to Town specs before any lots are made available.

Chrm. Peterson opened the public hearing. No one spoke in favor or opposition to the proposal.

Chrm. Peterson closed the public hearing.

Town Board members discussed the proposal and made comments regarding the proposal.

Supv. Tomesh moved TO APPROVE THE REZONE REQUEST FROM JOHN KELLY TO REZONE 6.98 ACRES FROM A2 (AGRICULTURAL RESIDENTIAL) TO C2 (COMMERCIAL GENERAL BUSINESS DISTRICT) ON US HIGHWAY 12, FALL CREEK: PARCEL 18024-2-270829-340-9006 WITH THE OUTLOT CURRENTLY KNOWN AS OUTLOT 2 TO BE REZONED TO C3 INSTEAD OF C2 AND IT WILL BE SHOWN ON THE REVISED SITE PLAN The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

The August 2021 Financial Statement was reviewed.

Checks:

Supv. Tomesh moved TO APPROVE CHECKS 029354 THROUGH #EP09212 FOR \$79,784.16. The motion was seconded by Supv. Kott.

Aye 5 Nye 0

Licenses:

Supv. Mueller moved TO APPROVE THE BARTENDER LICENSES FOR VON VELEZ, BRADLEY R. GRUNEWALD, DOMINIC M. COLONNA, ASHLEY L. FERGUSON, SAMANTHA M. BIBBS, AND MARY M. LADISA. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

2022 Budget Schedule:

Admin. Henning reviewed the budget time line with the Board.

2022 Salaries and Benefits:

Admin. Henning reviewed the handout given to the Board regarding information for 2022 benefits and salaries including insurance, salaries, WRS, life & disability insurance. This year there are two plans in the Tier 1 category in Eau Claire County; last year there was only one Tier 1 plan. A municipality can contribute a maximum of 88% toward the health plan; the Administrator proposed a 85% contribution to lessen the increase to the Town and the employees portion would remain stable. Admin. Henning proposed an overall 2% increase in salary accounts that the administrator would distribute based on employee evaluation. Dental insurance offered at 100% covered by the employee.

Supv. Solberg moved TO APPROVE AN INCREASE IN SALARIES FOR ALL EMPLOYEES BY \$10,500.00 AND THE PERCENTAGE IS DISTRIBUTED TO EMPLOYEES BASED ON PERFORMANCE BY ADMIN. HENNING'S RECOMMENDATION. The motion was seconded by Supv. Tomesh.

Aye 5 Nye 0

Supv. Kott move TOP APPROVE THE BENEFIT PLAN AS PRESENTED (SEE ATTACHED). THE TOWN TO PAY 85% OF THE TIER 1 QUALIFIED PLAN AVERAGE PREMIUM FOR HEALTH INSURANCE, WISCONSIN RETIREMENT, LIFE & DISABILITY INSURANCE AND DENTAL INSURANCE OFFERED AT 100% COVERED BY THE EMPLOYEE. The motion was seconded by Supv. Solberg.

Aye 5 Nye 0

2022 Road Project Draft:

Admin. Henning reviewed the preliminary draft of potential 2022 road projects. Potential reconstructed roads include a portion of Mueller Road (Hillview to CTH D), Corydon Road, Larchmont Road, and Glen Way. A list of roads for potential maintenance work was reviewed as well.

Administrator's Report:

The meeting room projector is not repairable. It can be replaced in kind for \$3,000.00; however that unit is obsolete and parts are unavailable. Meeting with Speed of Sound next week to discuss options and possibly going to a wireless connection.

The 2nd layer of asphalt on S. Lowes Creek and stripping of the centerline are the last remaining 2021 road project to be completed.

Shouldering is being done on Watt and Schultz.

The ditch mower is being repaired and mowing will resume next week.

Cemetery rules and regulations for Rest Haven Cemetery are being updated and will come before the Board in October.

Special edition newsletter went out last week to Town residents covering wind energy, broadband and ARPA funds.

Reached out to Atty. Shaumberg from the Osseo area; he provided a number of reference materials regarding wind energy.

ARPA funds uses are limited: administration of the program, public health, broadband, and roads.

In regards to public health and space requirements, met with Bill Boettcher regarding expanding the meeting room out 30 feet; a concept drawing will be provided to the Board in October.

Preparing for the budget and a five year capital improvement plan.

Letter from City of Altoona to Town residents along Highway 12 regarding their annexation efforts.

Chairman's Report:

Discussion regarding looking for an attorney for the Town.

Supervisor's Report:

Supv. Kott asked about Town email addresses for Board Members.

Citizens Input:

None

Future Zoning Requests:

Potential five lot plat for Trilogy.

Vista Court rezone.

Items for Next Meeting's Agenda:

None

Adjournment:

Supv. Solberg moved TO ADJOURN. The meeting adjourned at 6:23 p.m.

THE NEXT TOWN BOARD MEETING WILL BE ON OCTOBER 21, 2021
AT 5:00 P.M. AT THE TOWN MUNICIPAL BUILDING,
5750 OLD TOWN HALL ROAD, EAU CLAIRE

Jackie Vold
Deputy Clerk/Administrative Assistant

Attendance: Matt Michels, Jared Grande, Amy Alpine, John Grump, John Kelly, Jeremy Skaw, Paul Madsen