

MINUTES OF THE TOWN OF WASHINGTON MONTHLY TOWN BOARD MEETING
February 16, 2023

Members Present: Micheal Peterson, Karen Tomesh, Jeffrey White

Staff Present: Janelle Henning, Jackie Vold

Members/Staff Absent: Andrea Kott, Jane Mueller

A quorum being present, Chrm. Peterson called to order the monthly Town Board meeting of the Washington Town Board at 5:00 p.m., on Thursday, February 16, 2023, at the Town Municipal Building, 5750 Old Town Hall Road.

Pledge of Allegiance

Minutes:

Supv. White moved TO APPROVE THE MINUTES FOR THE JANUARY 19, 2023 TOWN BOARD MEETING. The motion was seconded by Chrm. Peterson.

Aye 3 Nye 0

Citizen's Input and Action Thereon:

None

Public Hearing & Board Consideration for a Request from John Kelly for a Conditional Use Permit for a Planned Unit Development for up to Five Separate Businesses at 7825 Prill Road, Eau Claire:

Ben Bublitz, Land Use Manager with Eau Claire County Planning & Development introduced the application. The parcel was previously rezoned in 2021 to C3 and C2. The applicant is limiting the permitted uses as listed in the Staff Report. Request is for a Planned Unit Development for a condo business association with a potential of five separate businesses on a single parcel. Access would be a private driveway off Prill Road. Staff recommends approval with conditions listed in their report. Chrm. Peterson opened the public hearing. No one spoke in favor or against the application. Jeremy Skaw with Real Land Surveying stated that the separate units are on one parcel. A subdivision plat was not allowed by the City of Altoona and that is why it is a condominium plat instead. Stormwater areas would be the responsibility of the condominium association. John Kelly spoke to what types of businesses he is looking to rent to or sell a unit for a business to build on. Metal buildings are what is proposed. He would manage the condominium association. Board Members asked questions of the applicant. Each structure would require a land use permit and it's own septic system.

Supv. Tomesh recommended rules and regulations be added to the condominium agreement.

Discussion of appropriate screening options.

Chrm. Peterson closed the public hearing.

Supv. Tomesh moved TO APPROVE THE CONDITIONAL USE PERMIT REQUEST FROM JOHN KELLY FOR A PLANNED UNIT DEVELOPMENT FOR UP TO FIVE SEPARATE BUSINESSES AT 7825 PRILL ROAD, EAU CLAIRE, WITH THE MODIFICATION OF CONDITION #10 FOR EFFECTIVE SCREENING ALONG RESIDENTIAL LOT AND SHALL FOLLOW COUNTY CODE AND THE ADDITION OF #15 TO ADD RULES & REGULATIONS TO THE DECLARATION FOR THE CONDOMINIUM. The motion was seconded by Supv. White.

Aye 3 Nye 0

2022 Budget Amendment:

Admin. Henning stated this is largely clean up at year end and legal services regarding the annexation lawsuit.

Supv. Tomesh moved TO APPROVE THE 2022 BUDGET AMENDMENT (SEE ATTACHED).
The motion was seconded by Supv. White.

Aye 3 Nye 0

Assigned Fund Transfers – 2022 Year End Transactions & 2023 Reserve Funding:

Admin. Henning reported on the typical year end transfers (see attached).

Supv. Tomesh moved TO APPROVE THE 2022 YEAR END ASSIGNED FUND TRANSFERS OF \$108,632.00. The motion was seconded by Supv. White.

Aye 3 Nye 0

2023 Paving Programs Bids, Award Contract:

Admin. Henning reviewed the bids received and recommended low bid (bids attached). Overall bids for all 2023 programs came in much higher than anticipated under the total Street Outlay budget. Recommends approving low bid to stay on our road mileage. Adjustments may need to be made to our maintenance projects.

Supv. Tomesh moved TO APPROVE MONARCH PAVING COMPANY AT \$181,852.10 AS THE LOW BID FOR THE 2023 PAVING PROGRAM. The motion was seconded by Supv. White.

Aye 3 Nye 0

January 2023 Financial Statement was reviewed.

Checks

Chrm. Peterson moved TO APPROVE CHECKS PR0123-10 THROUGH 030369 FOR \$138,249.05.
The motion was seconded by Supv. Tomesh.

Aye 3 Nye 0

Licenses:

Supv. White moved TO APPROVE THE BARTENDER LICENSES FOR KRISTIN L. MATHEWS, AUSTIN M. MASTER, RENEE C. IVELAND, AND KYLIE R. REVAK.
The motion was seconded by Supv. Tomesh.

Aye 3 Nye 0

Administrator's Report:

Road Department is working on ice removal and brusing on North Road and Hickory Road.

2023 Dodge truck is in production and should take delivery in April or May.

Working with Bill Boettcher regarding the building expansion project. Bids should come before the Board in March.

Working on the crackfill and chip sealing bids. Bids will come before the Board in March.

Chairman's Report:

Met with the Developers of Orchard Hills.

It appears the City is looking to cancel ambulance service to the Towns.

Supervisor's Report:

Supv. White attended his first meeting on the County Sustainability Committee.

Discuss/Consider Convening in Closed Session for Purposes of Conferring with Legal Counsel About Strategy Regarding Current or Likely Litigation Pursuant to Wis. Stats 19.85(1)(g):
Supv. Tomesh moved TO CONVENE IN CLOSED SESSION. The motion was seconded by Supv. White.

Roll Call Vote: Supv. Tomesh - Aye
Supv. White – Aye
Chrm. Peterson – Aye

Motion to Reconvene to Open Session for the Purpose of Discussion and Possible Consideration on the Matter Entertained in Closed Session:

Chrm. Peterson moved TO RECONVENE TO OPEN SESSION. The motion was seconded by Supv. Tomesh.

Roll Call Vote: Supv. Tomesh - Aye
Supv. White – Aye
Chrm. Peterson – Aye

Future Zoning Requests:

None

Items for Next Meeting's Agenda:

None

Adjournment:

Supv. Tomesh moved TO ADJOURN. The meeting adjourned at 6:27 p.m.

THE NEXT MEETING WILL BE ON MARCH 16, 2023
AT 5:00 P.M. AT THE TOWN MUNICIPAL BUILDING,
5750 OLD TOWN HALL ROAD, EAU CLAIRE

Jackie Vold
Deputy Clerk/Administrative Assistant

Attendance: Ben Bublitz, John Kelly, Jeremy Skaw, Hannah Wirth, Bob Solberg, Brian Herbison